



January 1, 2006

Blue County DCS
123 Main St.
Anytown, Indiana 46123
(317) 123-1234

John Smith
123 South St.
Anytown, Indiana 46123

Dear Sir:

Blue County DCS has completed the background checks required by Indiana law pertaining to the following:

- ☐ The placement of _____ [name(s) of child(ren)] in your unlicensed home
- ☐ Your adoption home study
- ☐ The pre-adoptive placement of _____ [name of child(ren)] in your home
- ☐ A placement status change from "foster care" to "adoption" for _____ [name(s) of child(ren)]
- ☐ The finalization of the adoption of _____ [name(s) of child(ren)]

At this time:

- ☐ Blue County DCS is not approving:
 - ☐ The unlicensed placement
 - ☐ Your adoptive home study
 - ☐ The pre-adoptive placement
 - ☐ The child's placement status change
 - ☐ The finalization of the adoption

This denial is due to the fact that the background checks of one or more persons in your household revealed criminal and/or civil history, and/or juvenile adjudications and/or pending charges.

- ☐ Further review is required by the court before a final determination can be made regarding:
 - ☐ The unlicensed placement
 - ☐ The finalization of the adoption

This is because the background checks of one or more persons in your home revealed criminal and/or civil history and/or juvenile adjudications and/or pending charges. DCS is required to make a recommendation to the court about the unlicensed placement/adoption. DCS:

- ☐ Is recommending the placement/adoption be approved
- ☐ Is recommending the placement/adoption be denied

You are entitled to more information concerning the basis for the conclusion stated above. Please contact your family case manager for more details.

Regards,

Jill Johnson
Director, Blue County DCS